



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

HEREFORDSHIRE HR8 1DH. Tel. (01531) 632306

Email: [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk) Website: [www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)

25 November 2022

**TO NOTE THAT LEAF WILL BE ATTENDING AT 6.30 PM TO GIVE A PRESENTATION**

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL** to be held on Thursday, 1 December 2022 at 7.00 pm in the Burgage Hall, Church Lane, Ledbury for the purpose of transacting the business shown in the agenda below.

Yours faithfully

Angela Price PSLCC, AICCM, MIWFM  
Town Clerk

## **A G E N D A**

**1. Apologies**

**2. Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.*

*(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)*

**3. To receive and note the Nolan Principles (Standing Item)**

**(Page 3436)**

**4. To approve and sign the minutes of an extraordinary meeting of Council held on 18 August 2022 and the minutes of meetings of Council held on 6 and 13 October 2022**

**(Pages 3437-3460)**

12. To receive and note the minutes of a meeting of the Finance, Policy & General Purposes Committee held on 24 November 2022 and to give consideration to any recommendations therein (Pages 3486-3492)

#### WORKING PARTIES

13. To receive and note the minutes of meetings of the John Masefield Working Party held on 23 September (attached) and 25 November (To follow) and to give consideration to any recommendations therein (Pages 3493-3500)
14. To receive and note the minutes of a meeting of the Grants Working Party held on 9 November 2022 and to give consideration to any recommendations therein (Pages 3501-3504)
15. Neighbourhood Development Plan (Pages 3505-3563)

#### [Agendas and Minutes | Ledbury Town Council](#)

- i. To receive and approve the final version of the Communications Plan
- ii. To receive and note the anticipated final budget for the revised NDP
- iii. To receive and note the updated timeline to anticipated adoption of the revised NDP
- iv. To receive and note the responses to the Reg 16 consultation
- v. To receive and note the first draft LTC response to the consultation feedback
- vi. To receive and note the progression to Examination Decision Document (attached)
- vii. To confirm/approve the Economy & Planning Committee decision to delegate the NDP SG decision on which examiner from the three names provided by Herefordshire Council should be appointed (attached)

#### FINANCE

16. Authorisation of payments over £500 – advice received from Internal Auditor (To follow upon receipt)
17. UK Shared Prosperity Fund- Herefordshire Investment Plan July 2022 - <https://councillors.herefordshire.gov.uk/documents/s50102786/Appendix%202020UKSPF%20Investment%20Plan.pdf>
18. Notice of sale of Rialtas to Harris Computer Corporation and Handover of Leadership (for information only) (Pages 3564-3568)
19. Photocopier quotes (Pages 3569-3582)
20. Council Insurance renewal (Pages 3583-3588)  
(additional papers available for review in Clerks Office)